

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, MAY 18, 2026  
6:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF MAY 4, 2026:**

**APPROVAL OF THE MINUTES OF THE SPECIAL MEETING OF MAY 6, 2026:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Promotional Ceremony – Police Department Employee. A ceremony recognizing the promotion of Police Lieutenant Scott Davis.
2. Proclamation – National Public Works Week. A proclamation of the Mayor's Office declaring May 17<sup>th</sup>-23<sup>rd</sup>, 2026 as National Public Works Week in the City of Owosso.

**PUBLIC HEARINGS**

1. Public Hearing – Rezoning of 1000 Bradley Street. Conduct a public hearing to receive citizen comment regarding the request from NB Concepts, LLC to rezone the property at 1000 Bradley Street from I-1, Light Industrial, to RM, Multiple Family Residential.
2. 2026-2027 City Budget. Conduct a public hearing pursuant to Chapter 8 of the City Charter to receive citizen comment regarding the 2026-2027 Proposed City Budget.  
**Master Plan Implementation Coals: 3.4, 3.6, 3.7, 3.10, 3.13**

**CITIZEN COMMENTS**

**COUNCIL COMMENTS**

**CONSENT AGENDA**

1. Historical Commission Funds Transfer. Approve the transfer of Historical Commission funds from the Shiawassee Community Foundation in the amount of \$100,000 to the Historic Sites Fund to be applied to the Curwood Castle Restoration Project.
2. Purchase Order Amendment – Public Safety Building Access Control System. Approve amendment to Purchase Order No. 47312 for the Public Safety Building Access Control System increasing the amount by \$1,655.10 for upgraded key fobs and readers and further approve payment to the vendor in the amount of \$9,145.30.
3. Contract Authorization – Middlebury Township Ambulance Services. Authorize agreement with Middlebury Township to provide ambulance service coverage on their behalf with a charge to the Township in the amount of 45,000.00 annually plus charges for services provided.  
**Master Plan Implementation Goals: 3.1, 3.2, 7.1**
4. CDBG Round 1 Contractors Quotes - Grant Contractors. Approve CDBG Round 1 Contractors' Quotes #4 in the amount of \$121,856.04 as part of a CDBG housing grant and further authorize payment to the contractor(s) upon satisfactory completion of the project(s) or portion thereof.  
**Master Plan Implementation Goals: 1.1, 1.9, 1.13, 6.6**
5. Demolition Authorization & Contract Approval – 326 S Dewey Street and 321 E Williams Street. Authorize demolition of the structures at 326 S Dewey Street and 321 E Williams Street and approve bid award to Dore & Associates Inc., in the amount of \$46,600.00 and further authorize payment to the contractor upon satisfactory completion of the work or portion thereof.  
**Master Plan Implementation Goals: 1.1, 1.13, 2.6**

**ITEMS OF BUSINESS**

1. Contract Approvals – Ludington Electric, Inc. Reiterate acknowledgement of the pecuniary interest of Councilmember in the contract(s) in question and consider approval of \$2,758.16 in contracts with Ludington Electric, Inc. for the period of April 2026.
2. Lot Split Authorization – 706 Corunna Avenue. Consider authorization of the division of a City lot under the Michigan Subdivision Control Act for platted lot known as Parcel # 050-542-000-032-00, residential lot at 706 Corunna Avenue.
3. Policy Adoption - 504 Grievance procedure. Consider adoption of the Section 504 Grievance Procedure to comply with the USDA Public Safety Building Funding requirements and furthermore publish the 504 Grievance procedure.
4. Policy Adoption - Language Access Plan. Consider adoption of the Four-Factor Analysis and Language Access Plan to comply with the USDA Public Safety Building Funding requirements.

**CITIZEN COMMENTS**

**COUNCIL COMMENTS**

## **COMMUNICATIONS**

1. Tanya S. Buckelew, Planning & Building Director. April 2026 Building Department Report.
2. Tanya S. Buckelew, Planning & Building Director. April 2026 Code Violations Report.
3. Tanya S. Buckelew, Planning & Building Director. April 2026 Inspections Report.
4. Tanya S. Buckelew, Planning & Building Director. April 2026 Rental Report.
5. Tanya S. Buckelew, Planning & Building Director. April 2026 Certificates Issued Report.
6. Kevin D. Lenkart, Public Safety Director. April 2026 Police Report.
7. Kevin D. Lenkart, Public Safety Director. April 2026 Fire Report.
8. Kevin D. Lenkart, Public Safety Director. April 2026 Parking Citation Memo
9. Downtown Development Authority. Minutes of May 6, 2026.

## **NEXT MEETING**

Monday, June 1, 2026

## **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2026  
Building Board of Appeals – Alternate - term expires June 30, 2027  
Downtown Historic District Commission – term expires June 30, 2027  
Planning Commission – 2 terms expire June 30, 2027  
Planning Commission – term expires June 30, 2028  
Zoning Board of Appeals – Alternate – term expires June 30, 2027  
Zoning Board of Appeals – Alternate – term expires June 30, 2028

## **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).